Skills First Program

Eligibility for Government Funded Training

Types of evidence of citizenship/residency and age

Any of the following documents may be used as proof of citizenship/residency; only a certified copy of the original will be accepted:

- Australian Birth Certificate (not Birth Extract);
- current Australian Passport;
- current New Zealand Passport;
- Australian Citizenship Certificate;
- current green Medicare Card;
- formal confirmation of permanent residence granted by the Department of Home Affairs (or its successor) AND the student's foreign passport or ImmiCard

Plus any of the following, if the document produced from the list above does not include a date of birth:

- current drivers licence;
- current learner permit;
- Proof of Age card;
- ‘Keypass’ card.

If undertaking training under the Asylum Seeker VET Program, only the following is needed:

- a ‘Referral to Government Subsidised Training – Asylum Seekers’ Form, from the Asylum Seeker Resource Centre or the Australian Red Cross;

How to have a document certified

To have a document certified, you will have to take the original and a photocopy to an authorised person. The authorised person will review your document and will write on every page of the copy document “Certified to be a true copy of the original seen by me”, sign and date the copy and provide their designation, for example “Pharmacist”.

For the list of persons who may certify copies of original documents and for further information, go to: https://www.justice.vic.gov.au/certifiedcopies