NOTICE OF ANNUAL GENERAL MEETING

VICTORIAN CHAMBER OF COMMERCE AND INDUSTRY INCORPORATED (VCCI)

Date: Monday 23 November 2026

Time: 3.00pm – 3.30pm

Venue: Level 6, 2 Lonsdale Street, Melbourne and virtually, using online platform Microsoft Teams

Business:

1. **Opening by President**
   Brendan Britten

2. **Register of Attendance**
   Brendan Britten

3. **Quorum**
   Brendan Britten

4. **President's Address**
   Brendan Britten

5. **Minutes of previous Annual General Meeting**
   Carl Walsh

6. **Accounts**
   Kate Mannix

7. **CEO's Report**
   Sally Curtain

8. **Appointment of Auditor**
   Brendan Britten

Resolution 1: *To consider and, if thought fit, to pass the following resolution as an ordinary resolution:*

'That SW Accountants and Advisors be appointed as the Victorian Chamber of Commerce and Industry Incorporated's external auditor for the financial period 1 July 2026 – 30 June 2027.'

9. Election of Board Members
Brendan Britten

Resolution 2: *To consider and, if thought fit, to pass the following resolution as an ordinary resolution:*

'That:

- *Feyi Akindoyeni and*
- *Kieran Fitzpatrick;*

*having consented to act as a board member, each be appointed as a board member of Victorian Chamber of Commerce and Industry Incorporated from the closing of this Annual General Meeting (**AGM**) in accordance with Rule 40 of the rules of association of Victorian Chamber of Commerce and Industry Incorporated (**Rules**).'*

10. Approval of Board Member Remuneration
Brendan Britten

Resolution 3: *To consider and, if thought fit, to pass the following resolution as an ordinary resolution:*

'That the maximum aggregate remuneration payable to Board members for the period from the conclusion of the 2026 Annual General Meeting until the opening of the 2027 Annual General Meeting is $600,000.'

11. Other business
Brendan Britten

To transact any other business which may legally be brought before the meeting.

12. Closing
Brendan Britten

Access to the AGM online

Members who wish to attend and participate in the AGM (including to vote) will be able to do so online via the online platform **Microsoft Teams**. To join the AGM online, please click the following link:

Join the meeting now
Meeting ID: 451 728 314 558 958
Passcode: Un6VZ9pj

Dial in by phone
+61 2 9053 4985,,336422893# Australia, Sydney
Find a local number
Phone conference ID: 336 422 893#

The online platform will allow members to view the AGM, vote, make comments and ask questions in real time. As a matter of good corporate governance, the Committee of Management has determined to conduct the AGM as hybrid meeting.

A hybrid general meeting (i.e. one that is conducted in person and online) is permitted under the Rule 19 of the Rules of the Victorian Chamber of Commerce and Industry Incorporated provided that members, as a whole, are given a reasonable opportunity to participate in the AGM.

We recommend logging onto the online platform at least 15 minutes prior to the scheduled start time for the AGM.

Technical difficulties

Technical difficulties may arise during the course of the AGM. The Chairperson has discretion as to whether and how the AGM should proceed in the event that a technical difficulty arises.

Proxies

A proxy form is enclosed with this Notice of Meeting.

Only Financial Members can vote. A Financial Member may appoint a proxy to vote on their behalf. The Financial Member may direct the proxy to vote either for or against each resolution. If no direction is given, the proxy may vote at their discretion.

Please submit a complete proxy form to the Secretary no later than 3:00pm on 19 November 2026 at secretary@victorianchamber.com.au or Level 6, 2 Lonsdale Street, Melbourne VIC 3000.

Representatives

Under Rule 15 of the Rules of the Victorian Chamber of Commerce and Industry Incorporated, a member which is a corporation or organisation may by written notice to the Secretary appoint a representative to act for the member in meetings and proceedings of VCCI.

Any written notice from a member appointing a representative provided to the Secretary before the AGM (including those already held by the Secretary as at the date of this Notice of Meeting) will be valid as at the date of the AGM, unless notice is provided revoking that appointment.

Please provide written notice of any new representative's appointment to the Secretary no later than 3:00pm on 19 November 2026 at secretary@victorianchamber.com.au or Level 6, 2 Lonsdale Street, Melbourne VIC 3000.

A representative shall have all privileges of a member under the Rules of the Victorian Chamber of Commerce and Industry (including to attend and vote at the AGM).

Questions

If you have any questions or need more information, please contact the Secretary at secretary@victorianchamber.com.au.