**WORKPLACE SUBSTANCES REGISTER**

This template is intended to assist member businesses develop their own Workplace Substance Register. The following information should be used as a guide only. Any wording changes, other than those to insert a business name, may change the context, meaning or purpose of the checklist. We recommend you receive advice from the Victorian Chamber of Commerce and Industry prior to making such changes.

Contacting the Victorian Chamber of Commerce and Industry

The Victorian Chamber’s team of experienced health, safety and wellbeing and workplace relations advisors can assist members with a range of health, safety, wellbeing, employment, human resources and industrial relations issues.

Our experienced health, safety and wellbeing and workplace relations consultants can also provide assistance to both members and non-members on a range of more complex matters for a fee-for-service. The consultants can, among other things, provide health, safety and wellbeing consulting and training to employees, conduct investigations and provide representation at proceedings at the Fair Work Commission.

For assistance or more information, please contact the Advice Line on **(03) 8662 5222.**

**Disclaimer**

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| **Chemical/Trade Name** | **Location** | **Total Quantity** | **UN No.** | **Dangerous Goods (DG) Class if applicable** | **Principal Use** | **Risk Assessment Y/N & Date** | **Safety Data Sheet (SDS)****Y/N** | **Personal Protective Equipment (PPE) Required** | **Safe Work Procedure (SWP) SWP No.** | **Action required** |
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