Website Info on the USI

Unique Student Identifier (USI)

From 1 January 2015, all new and existing students are required to obtain a Unique Student Identifier (USI),

Students are advised that without a USI the Victorian Chamber of Commerce and Industry will not be able to issue you with a certificate or statement of attainment upon successful completion of your course.

What is USI?

A USI is a reference number made up of numbers and letters that gives students access to their USI account. A USI will allow an individual's USI account to be linked to the National Vocational Education and Training (VET) Data Collection allowing an individual to see all of their training results from all providers including all completed training units and qualifications (from 2015 onwards).

The USI will make it easier for students to find, collate and authenticate their VET achievements into a single transcript. It will also ensure that students' VET records are not lost.

How to obtain your USI?

The USI will be available online and at no cost to the student.

You may already have your USI, if you’ve undertaken any vocational training from 1 Jan 2015. In this case, you don’t need to obtain a new one; you just have to provide it to the Victorian Chamber with your Enrolment Form.

There are two ways to obtain your USI, if you don’t have one:

- You obtain it yourself online PRIOR to the course start date or no later than a month form that date*; or
- You authorise the Victorian Chamber to obtain your USI on your behalf

*Participants in the CI Card or other RTO one-day or short courses who have not obtained their USI prior to the course day/ first day must authorise the Victorian Chamber to obtain it on their behalf on the day.
A SOA will not be issued at the end of the one-day/ short course until a valid USI has been obtained.

Victorian Chamber of Commerce and Industry must collect your USI in order to finalise your enrolment.

Please refer to the below website for more information on USI. http://usi.gov.au/About/Pages/default.aspx